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June 19, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE FIVE
CONTRACT AMENDMENTS FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS
AND RESPONSE**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to amend existing service agreements related to public health emergency preparedness and response, through June 30, 2017, with contract maximum obligations not to exceed \$500,000 per service agreement, per grant term, 100 percent funded by the Centers for Disease Control and Prevention (CDC) Award for Public Health Emergency Preparedness, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

In 2010, the Department of Public Health (DPH) partnered with a number of agencies to form the Los Angeles County Community Disaster Resilience (LACCDR) project, a collaborative effort sponsored by the CDC and the National Institute of Mental Health to develop a community-wide disaster resiliency effort that includes members of emergency response agencies and faith-based and community leaders throughout Los Angeles County. This multi-year Countywide project aims to improve disaster preparedness and is a component of the CDC Public Health Emergency Preparedness Cooperative Agreement, specifically in mandated Capability 1, Community Preparedness and Capability 2, Community Recovery. These contract amendments will continue to support the LACCDR project by providing leadership and partnership to promote community resilience in the face of public health emergencies such as pandemics and disasters.

Under the delegated authority referenced above, I will execute amendments to extend the terms of the following County contracts to continue activities to support the LACCDR project. The amendments are 100 percent offset by forthcoming CDC Notice of Award Number 5U90TP000516-03.

- Child Care Resource Center, Inc. (CCRC) Agreement Number PH-002165 Amendment Number 4 extends the term of the Agreement effective July 1, 2014 through June 30, 2015, increasing the total contractual obligation by \$248,081, from \$486,951 to \$735,032. Under this Amendment, CCRC will continue to improve the emergency preparedness response and recovery capacity of Child Care Resource and Referral agencies in Los Angeles County to support child care providers and families through curriculum and training. CCRC is one of the most well established systems of childcare resource and referral (R&R) agencies in the United States. They are the only R&R provider that serves northern Los Angeles County including San Fernando Valley, Antelope Valley, and Santa Clarita.

- Abt SRBI, Inc. (Abt SRBI) Agreement Number PH-002455 Amendment Number 2 extends the term of the Agreement effective July 1, 2014 through June 30, 2015, increasing the total contractual obligation by \$105,265, from \$564,513 to \$669,778. Under this Amendment, Abt SRBI will use its proprietary survey management system to analyze complex data resulting from a survey previously administered to 16 communities and develop summary reports for DPH's Emergency Preparedness and Response Program. After market research was performed, Abt SRBI was identified as the only company that has both a proprietary survey methodology and sample management systems.
- Community Partners (CP) Agreement Number PH-002457 Amendment Number 4 extends the term of the Agreement effective July 1, 2014 through June 30, 2015, increasing the total contractual obligation by \$481,410, from \$903,034 to \$1,384,444. Under this Amendment, CP will continue to provide technical support, training, and field management to a network of 16 community coalitions charged with improving preparedness in their neighborhood. CP has expertise in emergency preparedness and community resilience-related project planning and network management. Additionally, CP has significant experience providing fiscal sponsorship services to a wide range of community-based organizations throughout Los Angeles County.
- Loma Linda University (LLU) Agreement Number PH-002470 Amendment Number 2 extends the term of the agreement effective July 1, 2014 through June 30, 2015, increasing the total contractual obligation by \$200,000, from \$652,712 to \$852,712. Under this Amendment, LLU will conduct trainings and provide consultation to LACCDR facilitators on the Community Resilience Coordinator Toolkit. LLU is the only agency in California that provides community resilience and preparedness planning, training, education, and evaluation.
- RAND Corporation (RAND) Agreement Number PH-001949 Amendment Number 5 extends the term of the agreement effective July 1, 2014 through June 30, 2015, increasing the total contractual obligation by \$330,000, from \$572,831 to \$902,831. Under this Amendment, RAND will continue to analyze the impact of the community resilience project components (participation in resilience building exercises and activities and social/organizational networking advances); assist with the development and training on the community resilience mapping tool; provide ongoing evaluation technical assistance; and develop community resilience training modules for the community coalitions. RAND is uniquely qualified to partner with DPH on this project because of its unique access to communities of interest, extensive experience working in public health preparedness and response planning, nationally recognized leadership, and expertise in community resilience.

County Counsel has reviewed and approved the Amendments as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:bh
#02963

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors